

## User management



If this is your first time using the platform and you have logged on via the intranet or using a team's login credentials, we will ask you to identify yourself before confirming your request.

**Register easily by entering your information on your office's team list.**

We need to know who you are in case any questions arise about your booking.  
This option appears in the last step of the booking process.



User

+ New Staff

Select a staff person



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